



**DIOCESE OF  
SAN JOSE**

**Parish- VIRTUS® Audit Reporting Form**

VIRTUS® Catholic Safe Environment Curriculum  
Office for the Protection of Children and Vulnerable Adults

**Required Information**

Parish Name	Academic Year
Director of Religious Education	Contact Person
Contact Person's Phone Number	Contact Person's Email Address
Total # of Students Enrolled	Total # of Students Received VIRTUS® Catholic Safe Environment Curriculum
# of Opt-Outs (Including Absences)	Number of Make-Up Sessions (If Offered)

**Important Information:**

1. Completed form must be submitted no later than **April 30<sup>th</sup>**. Please email form to [Griselda.Cervantez@dsj.org](mailto:Griselda.Cervantez@dsj.org). Please keep a copy of training records on-site for audit purposes.
2. **ONLY** report (K-12<sup>th</sup>) students who are enrolled and in attendance on the date of VIRTUS® Curriculum.
3. The Family Safety Session is to be completed at home as an alternative option for families who "opt-out" of the presentation, and should also be offered to students who are absent.

Form Completed by (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_