



**DIOCESE OF
SAN JOSE**



APPLICATION

DEADLINE: June 1, 2020, 5:00pm

Award Letters for approved applications will be mailed by September 1, 2019

Director of Life, Justice, and Peace: Marcus Cabrera | marcus.cabrera@dsj.org
CRS Rice Bowl Supervisor: Crystal Catalan | crystal.catalan@dsj.org

CONTACT INFORMATION

Parish/School:	Address, City, Zip:
	Phone:
	Email:
Name of Program Supervisor:	Title/Position of Program Supervisor:
Endorsement of Pastor/Principal	
Name (print):	
Signature:	

PROJECT

Name of Program or Project:	AMOUNT REQUESTED:
Address of Program (if different from above):	
Explain the program's objectives in a specific, measurable, and attainable fashion:	
Explain how the program will impact the parish/school, and local community:	
Explain how the grant money will be used in a specific, measurable, and attainable fashion:	
Explain how the program will become sustainable, providing an estimate timeline and necessary milestones:	

Explain how your parish/school was engaged with Rice Bowl in 2019.

Explain how your parish/school will engage Rice Bowl in 2020.

REGULATIONS

Each regulation requires the signed initials of the Program Supervisor:

I understand that my parish/school must have shown some level of engagement with the CRS Rice Bowl program in the year prior to applying.

Program Supervisor Initials: _____

I understand that an Interim Report of my program will be required by May 15th of the following year which I will email to the CRS Rice Bowl Supervisor, Crystal Catalan, whose email appears at the top of this application.

Program Supervisor Initials: _____

I understand that the financials of my award will be current, including pictures of receipts and excel spreadsheet, at the time of the Interim Report due May 15th.

Program Supervisor Initials: _____

Electronic Regulations

I understand that I will need to create an **electronic and shareable folder** to the Director of Life, Justice, and Peace, Marcus Cabrera, and to the CRS Rice Bowl Supervisor, Crystal Catalan, whose emails appear at the top of this application.

This shareable folder will include the following:

1. An excel spreadsheet detailing all expenditures
2. Pictures of all receipts of expenditures
3. Pictures documenting the work funded by the CRS Rice Bowl Grant (at least 3 pictures)

Program Supervisor Initials: _____

To submit your application:

Please email the completed application to Crystal Catalan at crystal.catalan@dsj.org

The Email Subject Line will read:

“[Name of Program]: [Name of Parish/School]”