



*Diocese of
San Jose*

SELF INSPECTION CHECKLIST

NAME OF LOCATION:

Address:

City and State:

Date:

INSPECTED BY:

SELF INSPECTION CHECKLIST ---- EXTERIOR				
	SAT	UNSA	N/A	COMMENTS
1. Sidewalks (including Public Sidewalks and Walkways)				
A. Are surfaces unobstructed?				
B. Are surfaces even, with no holes, and in good condition?				
C. Any abrupt or obscure changes in walkway elevation?				
2. Parking lots				
A. Surface in good condition with no obstructions or potholes?				
B. Is there any extraordinary grease buildup?				
C. Are speed bumps well marked?				
D. Are cars stops well marked and in good condition?				
E. Is pedestrian/vehicle traffic controlled?				
3. Landscaping				
A. Does vegetation obstruct walkways, stairs, entries, etc.?				
B. Any low hanging branches that pedestrians can walk in to?				
C. Any mud or water run-off across walkways?				
D. Are sprinkler heads causing trip hazards?				
E. Are tree roots lifting walkways, ramps or entries?				
F. Is equipment such as lawn mowers, tractors, edgers, etc. inspected before use?				
G. Are all gasoline, propane, fertilizers or other hazardous materials used in landscaping properly stored?				
4. Building Approaches and Entrances				
A. All stairways and ramps have secure, full length handrails?				
B. Do stairs and ramps provide good, non-slip footing?				
C. Any obstructions or obvious defects in stairs and ramps?				
D. Do landings and porches have guardrails?				
E. Are doormats used as necessary in wet weather?				
F. Are leaves, debris, etc. regularly removed?				